Building Permit Coordination Form
Town of McCormick

Date _____ *Tax Map No.* _____

Name of Property Owner _____
Address of Property Owner _____

Location of Property _____
Zoning Classification of Property _____

Use of Property ( ) Single Family ( ) Duplex ( ) Apartment Complex

( ) Commercial ( ) Institutional ( ) Warehouse ( ) Other

Class of Work ( ) New ( ) Repair ( ) Demolish ( ) Addition ( ) Move ( ) Other

Grading ( ) Paving ( ) Electrical ( ) Plumbing ( ) Mechanical/HVAC ( )

Estimated Date of Completion _____ *Cost of Job* _____

Contractor/Builder _____
Address _____
Phone Number _____

Town Business License _____ *State Contractor Number* _____

Subcontractors ( ) Yes ( ) No (If yes, all subs will need to obtain a business license from the Town.)

Attach a copy of your plat, site plans, designs or drawings (applies to New, Addition, Alterations; plans will be checked for proper zone/location and setback requirements).

Signature of Applicant _____
Date _____

Authorization to Proceed to McCormick County for proper permits _____
Town Clerk/Treasurer

This form, when properly completed, authorizes McCormick County to issue a building permit in accordance with any conditions and/or plants for improvements as stated herein. McCormick County Building Department and Inspection Department located at 362 Airport Road, McCormick, SC Phone 864-852-2231.

You must have a County Permit to proceed with any work.