

APPROVED

12/11/18



**Town of McCormick, SC
Regular Town Council Meeting
Tuesday, November 13, 2018 – 7:00 PM**

**McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC
Town Council Meeting – commencing at 7:00 p.m.; Mayor Roy Smith, Jr., being absent
due to medical reasons.**

Attendance:

Mayor Pro Tem:

J. Calvin Chiles

Council Members Present:

Dolly Franklin
Nathan Jones
Eric Butler
Ann Seymour

Council Members Absent:

Alvin Jennings – medical

Staff Present:

Police Chief W.D. Bo Willis
Fire Chief Mike Barron
Town Clerk/Treasurer Sandra McKinney
Deputy Town Clerk/Treasurer Judy Foster

Town Attorney:

John D. Compton, III

For Public Hearing:

Rick Green, Community Service Director
USCOG

Guests:

Kathy Stokes
Shaaron Kohl
Charlotte Tallent, Chamber of Commerce
Chuck Cook, Corporate Secretary &
Liaison, Public Affairs Committee –
Savannah Lakes Village, Inc.
& Mrs. Cook
Lee Logan, Town of Due West (Fresh Water
Coast Foundation)
Aryanella Compton
Curtis Patterson, Resident

News Media:

Kathy Stokes, McCormick Messenger

Public Notification:

November 9, 2018 - News Media notified of the meeting by e-mail

November 2 & 9, 2018 - Posting Public Notice to the Town's website,
townofmccormicksc.org.

November 9, 2018 - All other parties requesting notification either by fax, e-mail or correspondence

November 9, 2018 – Amended Agenda & Packages with additional documents delivered to Town Council Members

November 9, 2018 - Public Notice posting - Town's Kiosk outside of the Town Hall area

FOIA Notifications:

November 13, 2018 – Chuck Cook, Corporate Secretary & Liaison, Public Affairs Committee – Savannah Lakes Village, Inc.

November 13, 2018 – Charlotte Tallent, Chamber of Commerce

Welcome:

Mayor Pro Tem Mr. Chiles stated he wanted to thank everyone who had come out especially in spite the weather conditions.

1. Call to Order:

At approximately 7:01 PM, Mayor Pro Tem Mr. Chiles called to order the regular, scheduled meeting for November 13, 2018.

2. Pledge of Allegiance:

Calling for the Pledge of Allegiance, all present stood and offered the Pledge of Allegiance in a patriotic manner.

3. Invocation:

Mayor Pro Tem Mr. Chiles called for Council Member Mr. Butler to give the invocation. Council Member Mr. Butler did so, giving thanks for the day, divine intervention in the workings of Council, blessings for all council members and those present, all staff and employees, and hands of mercy and grace.

4. Approval of Agenda as Written:

Mayor Pro Tem Mr. Chiles called for a motion to approve the agenda as written, with Council Member Mrs. Seymour making the motion, said motion being unanimously approved with no questions or objections.

Public Hearing – Town Zoning Ordinance & Zoning Map – Update – Rick Green, Community Services Director – Upper Savannah Council of Governments

Mayor Pro Tem Mr. Chiles called upon Mr. Green to conduct Public Hearing. Mr. Green presented the updated Zoning Map to Council and those present. Mr. Green stated that changes from the last zoning update had been incorporated into the new map with several areas in the central business district which were residential being changed to central business. Mr. Green stated this would be a digitized version and any future updates could be easily made, the older versions being paper only.

Mayor Pro Tem Mr. Chiles called for any comments. None were offered. Discussion held would the zoning map be on the Town's webpage, with the Town Clerk/Treasurer stating that she would get a copy to the Town's Website Manager. Additional comments made were that consideration and second reading of the updated ordinance and map would be held at the December town council meeting.

5. Call for Appearance of Citizens:

No written requests had been received, and Mayor Pro Tem Mr. Chiles called for Charlotte Tallent to address council.

Mrs. Tallent spoke to council regarding the Holiday on Main and upcoming activities. She had placed at each council position, a listing of the events and offered an invitation to council to attend the events especially the drop in at the Dorn House which was being decorated by the Garden Club for a first this season. Mrs. Tallent stated the drop-in would be on December 6, and the House would be opened for tours on December 7 and 8. She stated a beautiful job had been done by the Garden Club of which she was a member. Mrs. Tallent also stated that the Tour of Churches would be held again this year, the Tree Lighting events in the Park would be November 30, at 5:30 pm, and there would be activities at the Grist Mill; and a holiday market was being planned with the Parade on December 1.

6. Regular Town Council Business Items for consideration/motions to approve:

- A) Minutes, October 9 and 18, 2018 - Motion to Approve as Written
- B) Bill, October, 2018 – Motion to Pay in Usual Manner
- C) Financial Statement, October, 2018 – Motion to Accept as Information

Council had received copies of the Minutes, Bills, and Financial Statement for review prior to the meeting.

Mayor Pro Tem Mr. Chiles called for action/motions from Council.

Council Member Mrs. Seymour made the motion to approve the Minutes as written, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

Council Member Mrs. Seymour made the motion to pay the bills in the usual manner, said motion duly seconded by Council Member Mr. Butler, and unanimously approved.

Council Member Mr. Butler made the motion to accept the Financial Statement as information, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

7. Legislation for consideration:

Mayor Pro Tem Mr. Chiles stated there were no Ordinances, Resolutions or Proclamations to be considered, but signatures were needed for the previously passed Resolution – R-2018-10-09-01, ADA Grievance Procedure & Reasonable Accommodations. Signatures were obtained for that Resolution.

8. Reports:

- A) Police
- B) Fire
- C) Clerk/Treasurer and Deputy Clerk/Treasurer

Mayor Pro Tem Mr. Chiles called for Police Chief Willis to give the Police Report.

Chief Willis reported for October as follows:

Collisions investigated: 6; Traffic Offenses: 8; Arrests: 5; Overall Offenses: 14 (Reports) and Calls for Service: 202. No events were reported for October. He stated that the new vehicle was in and Major Jordan was well pleased.

Mayor Pro Tem Mr. Chiles called for Chief Barron to give the Fire Report.

Chief Barron reported for October as follows:

With October being a normal month, the department averaged 12 calls; Automotive: 3; Structure: 5; Alarm: 3; and Miscellaneous: 1. Under notes, he stated that the Department was once again offering Home Safety Inspections for residents, with a review of evacuation plans with ways to help in checking the working operations of smoke alarms. Chief Barron also stated the recently held "Blessings of Hands" event was held with a good turnout.

Mayor Pro Tem Mr. Chiles then called for the Town Clerk/Treasurer and Deputy Town Clerk/Treasurer's Reports.

Mrs. McKinney reported additionally for October as follows:

Purchases: Goods; Personal & Contracted Services/Other:

Local Purchases	11%	Out of Town	26%
Personal Services	14%	Contracted Services	49%

Upcoming/Continuing Events:

- FY 19/20 – Meeting Schedule, Holidays to be Observed & Payroll Dates to Council in November
- FY 19/20 Budget Schedule to Council in November

Filings:

- Local Government Debt Report – State Treasurer's Office
- Audit Submissions to Requesting State/Other Agencies
- Updated Town Code Sections, including Business License Update

Publications:

- South Carolina Business Opportunity – Streetscape Bid Advertisement
- McCormick Messenger – Public Hearing Ad – Zoning Ordinance Update
- McCormick Messenger – Section 504 & ADA Compliance Ad – Streetscape

Zoning:

- Work on Update of Town Zoning Ordinance

Meetings:

Mental Health in the Workplace Luncheon/Meeting – Abbeville
Women in Business Luncheon – McCormick

For the **Deputy Town Clerk/Treasurer's Report**, Mrs. Foster reported:

Business Licenses – 10 new; 1 renewal
Building Permit Co-ordinations – 1 new; 6 repairs
Background Checks – 2 employment; 1 other
Visitors Log: Town Hall – 63; Police –10; Fire – 2; for a total of 75.
Meetings Attended: 11/25 – Women in Business Luncheon

Mayor Pro Tem Mr. Chiles called for a motion to approve the reports as given.

Council Member Mrs. Seymour offered the motion, said motion duly seconded by Council Member Mr. Butler, and unanimously approved.

9. Old Business:

Mayor Pro Tem Mr. Chiles stated no old business was listed.

10. New Business:

Mayor Pro Tem Mr. Chiles stated three items needed consideration:

- A) 2019 Town Council Meeting Dates/Holidays to be Observed
- B) 2019 FY 19/20 Budget Schedule for (the) General Fund Operating Budget and
- C) Consideration of \$750 Donation to the Freshwater Community Center for Rural Development – Sponsor – Farmers Market

Council Member Mrs. Seymour offered the motion to approve the 2019 Town Council Meeting Dates/Holidays to be observed, with Council Member Mr. Butler duly making second, with approval being unanimously made.

Council Member Mr. Butler offered the motion to approve the FY 2019/20 Budget Schedule, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

With a call for a motion for the donation of \$750.00 to the Fresh Water Coast Foundation, discussion was held as to the Program of Wilder Ferreira through Clemson and sponsor of the Farmers Market in McCormick.

Mrs. McKinney stated Council had received information in their packages with a listing of the programs and the economic impact of the Fresh Water Coast Foundation in the McCormick and surrounding communities. She stated that funds were available in the Town's Contingency Fund for this donation request.

Mr. Lee Logan, member of the Foundation, from Due West spoke to the positives in the communities served by this Program.

Council Member Mrs. Seymour offered the motion to give a donation of \$750.00 to the Foundation, said motion being duly seconded by Council Member Mr. Butler and unanimously

approved.

Pre-adjournment Comments/Events:

Mayor Pro Mr. Chiles, again, thanked everyone for their attendance and stated that Thanksgiving Holidays would be observed by the Town on November 22 and 23.

11. Adjournment:

Calling for a motion to adjourn, Council Member Mrs. Seymour made the motion, motion duly seconded by Council Member Mr. Jones, and unanimously approved.

Meeting concluded at approximately 7:30 pm.

Respectfully submitted,



Sandra McKinney
Town Clerk/Treasurer

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