

APPROVED

11/14/17



Mayor Smith

**Town of McCormick, SC
Regular Town Council Meeting
Tuesday, October 10, 2017 – 7:00 PM**

McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC

Attendance:

Mayor: Roy Smith, Jr.

Council Members Present: Nathan Jones
J. Calvin Chiles
Eric T. Butler
Ann Seymour

Council Members Absent: Dolly Franklin
Alvin Jennings

Staff Present: Police Chief W.D. Bo Willis
Major Tracey Jordan
Police Candidate: Kascie Fisher
Town Clerk/Treasurer Sandra McKinney

Staff Absent: Mike Barron, Fire Chief
John Compton, III, Attorney

Guests: Tim & Cindy White, Michelle's Pizza
George Lewis, Fireman
Marcy Loucks, McKinley, Cooper, LLC
Auditor
Ann Skinner, Workforce Development
& Upper Savannah COG
Chuck Cook, Corporate Secretary &
Liaison, Public Affairs Committee –
Savannah Lakes Village, Inc.
(along with his wife)
Kathy Stokes, Resident
Charlotte Tallent, Chamber of Commerce
Ann Nash Smith, Legal Shield
Christine Lee

Appearance of Citizens: No Written Requests

Regular Meeting of Council:

Public Notification:

October 4 & 6, 2017 - News Media notified of the meeting by e-mail

October 4, 2017 - Posting to the Town's website, townofmccormicksc.org.

October 6, 2017 - All other parties requesting notification either by fax, e-mail or correspondence

October 6, 2017 - Agenda Packages delivered to Council Members

October 6, 2017 - Public notice posting - Town's Kiosk outside of the Town Hall area

Welcome:

Mayor Smith thanked everyone for their attendance, stating that Council Member's Alvin Jennings and Dolly Franklin would be absent. He recognized visitors, Marcy Loucks, McKinley, Cooper, LLC, Auditor and Ann Skinner, Workforce Development and Upper Savannah Council of Governments. He also recognized Tim and Cindy White of Michelle's Pizza. He stated the agenda would need to be changed in that Adam Hedden, CPW General Manager, would not be attendance due to other obligations.

1. Call to Order:

At approximately 7:05 pm, Mayor Smith called to order the McCormick Town Council's regularly scheduled meeting for October 10, 2017.

2. Pledge of Allegiance:

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a patriotic manner.

3. Invocation:

Mayor Smith called for Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, being grateful for the assembling; asking for intervention, guidance and governance of the meeting; and that Council Member Mrs. Franklin not to be forgotten and that she may receive strength and encouragement during her time of need.

Introduction & Oath of Office Police Candidate Kascie Fisher

Mayor Smith called Officer Fisher forward, both reciting the Oath of Office, and Ms. Fisher thanking the Town for the opportunity and the warm reception she had received.

Recognition and Presentation

Mayor Smith called forward Tim and Cindy White of Michelle's Pizza. Mayor Smith read a short statement of all their efforts made during the recent storm – Hurricane Irma – with the power being out for an extended period of time. Michelle's Pizza served free pizza and offered cold water, not only to first responders but also to the residents of the community. Funds were donated that day and the Whites donated those funds back to the community. Mayor Smith issued a Certificate of Appreciation and Town lapel pins for all the efforts that

were made that day to offer assistance to the community which added to the quality of life for the community.

4. Approval of Agenda as Written:

Mayor Smith called for any discussion regarding the Agenda as Presented and receiving none, called for a motion; Council Member Mrs. Seymour offered the motion to approve the agenda as presented, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

**Presentation of FY 16/17 Audit
Toni McKinley, McKinley, Cooper & Co., LLC**

Mayor Smith called forward Marcy Loucks, of McKinley, Cooper & Co., LLC who addressed Mayor and Council regarding the FY 16/17 Audit for period ending June 30, 2017. Mrs. Loucks stated the Town had received a clear, or modified, opinion. She stated the audit contained two sets – full and modified – and explained the difference in the two. She stated that the Town's assets exceeded its liabilities for the year, that the Town had a healthy fund balance, and there were no cash flow issues. She stated there was a slight decrease in tax revenue for the Town, that streetscape and capital outlay increased, with regard to purchase of vehicles and other capital assets, and the Town had in place good management practices. She stated she had enjoyed working with the Town in the audit process. She encouraged the Mayor and Council to review the audit report to see further details and explanations.

Council Member Mr. Chiles spoke regarding the decrease in tax revenue; it was stated that this decrease was offset by the Local Option Sales Tax Credit revenue which the Town received from the State had increased, resulting in a higher tax credit being given to residents.

Mayor Smith thanked Mrs. Loucks for the presentation.

**Ann Skinner, Workforce Development
One Stop Update**

Mayor Smith forward Ms. Skinner, Workforce Development to address Council regarding the One Stop. Ms. Skinner gave a brief overview of the Workforce Development Centers, and Upper Savannah Council of Government's efforts in the rural counties, stating that there was a strong commitment to have a One Stop Center in every county. She talked about the downsizing of the Centers, due to budget restraints, the McCormick Center being staffed by only two people, and the building being bigger than the needs and services being offered. She stated the Center needed to cut its monthly expenses down to at least \$1,000.00 a month and was looking at ways to combine interests, bring about a cost savings, by reducing rent and housekeeping, and seeking to bring others, individuals and organizations, in to the Center to help offset costs. He also talked about security, with only two people being in the Center caused an issue when one had to go out of the office. She stated that the Center, if they stayed in the building, would need the computer area and access to restrooms, but other spaces, such as the Conference Room, could be utilized by others.

Mayor Smith stated the building had served many residents, and efforts would be made to do what the Town could to assist the Workforce Development Program, and that the Town did not need another empty building.

Mr. White inquired as to the reasoning – why the reduction in people and use.

Ms. Skinner stated it was due to budget restraints, which funding was a part of the federal budgets, and with less funds coming to the Program to meet the community's needs, other avenues needed to be looked at to make up for the loss in funding.

Mayor Smith stated that further discussion would be held under Old Business in regard to the One Stop Lease.

5. Appearance of Citizens:

Mayor Smith stated that no written requests had been received for appearance of citizens. Mayor Smith did call upon resident, Kathy Stokes, who had signed in to speak. Mrs. Stokes stated she would like to see the departmental reports read out loud again, feeling that the information provided in the reports were beneficial to the community.

6. Regular Town Council Business Items:

Mayor Smith stated Council had received copies of the Minutes of the regular meeting of Council for September 5, 2017, a copy of the Bills for September, and the monthly Financial Statement for September, all for review prior to the meeting, and called for any discussion or action regarding the regular Town Council business items as presented.

No discussion being offered, Council Member Mrs. Seymour made a motion that the Minutes stand approved as written, that the Bills be paid in the usual manner, and that the Financial Statement be approved as a part of the Minutes; said motion was duly seconded by Council Member Mr. Butler, and unanimously approved.

7. Legislation:

Mayor Smith stated under **Legislation**, Council had received for review prior to the meeting, one **Ordinance - O-2017-09-05-01, Transfer to MACK – Keturah Hotel Property**; Council had received a copy of this Ordinance for review prior to the meeting. Mayor Smith stated that the Town Attorney had reviewed the Ordinance and language with regard to reversion to the Town and County had been added to the Ordinance. Mayor Smith stated that this would be second reading and adoption by Council, and called for discussion.

Council Member Mrs. Seymour recommended that the transfer of the building be done by Bill of Sale, and not Title, because when conveying by Title, it was supposed that the real property was also deeded. Case in point, she stated was the Depot property in that the rail car and depot building were owned by others, but that CSX would never deed the real property. It was stated that the Ordinance itself could be recorded as a part of the Bill of Sale for the building only to the MACK. Further discussion was held as to the issue of the transferring document, the Bill of Sale and Ordinance, and the need to amend the leases with

the MACK regarding the real property.

Mayor Smith called for action by Council. Council Member Mrs. Seymour made a motion to adopt the Ordinance with the revisions of the reversion language recommended by the town Attorney, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

Mayor Smith stated Council had received one **Resolution – R-2017-10-10-01 – FOIA Policy, Fee Schedule & Certification**; Council had received a copy of this Resolution prior to the meeting for review. Mayor Smith called for any discussion and receiving none, called for a motion of Council. Council Member Mr. Chiles made the motion to adopt Resolution R-2017-10-10-01, said motion being duly seconded by Council Member. Mr. Butler, and unanimously approved.

Mayor Smith stated one **Proclamation – Breast Cancer Awareness Month** – had been issued, promoting prevention through annual checkups.

8. Reports:

Mayor Smith stated Council had received copies of the Departmental Reports prior to the meeting for review.

Mayor Smith called for questions regarding each report as presented.

Council Member Mr. Chiles requested that the Mayor meet with the Fire Chief to discuss the footnotes to the Fire Department, in regard to the recent storm, and the firemen having no safe haven to retreat to, no access to food, and to properly care for the needs of the firemen who responded.

Discussion was held, with Chief Willis stating that he was in the process of getting the Town's two generators up and running, with one being connected to the Fire Station and Town Hall, in case there was another storm with loss of power for an extended period. He stated that the firemen had offered to pour the concrete pad on which the generator would sit, and that he had been in discussions with the Fire Chief on these issues. He also stated that he was working with DOT to ensure that the traffic lights would continue to work

No further questions, comments, or discussion being offered, Mayor Smith called for a motion from Council to approve all reports as presented.

Council Member Mr. Chiles offered the motion to approve the departmental reports, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

9. Old Business:

Mayor Smith stated under Old Business, continued discussion regarding the One Stop would be held, with Ms. Skinner having remained for this part of the meeting.

Discussion continued as what Ms. Skinner would like to see the Town Council offer by way of helping to assist to keep the Program in the current building. Council Member Mrs. Seymour asked that Ms. Skinner come back with that proposal, which the Town could take under

advisement. Mrs. Seymour stated she wanted to see the space used, but felt that the security issue needed to be addressed, as well as ways to help reduce the Center's budget.

Council Member Mrs. Seymour offered a motion to work with the One Stop in helping to resolve the issues before Council, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

10. New Business:

Mayor Smith stated no items were listed under New Business, but that he did have two information items to present.

11. Information Item:

Mayor Smith stated the two items for information were the Bark in the Park on October 14, and the Veteran's Ceremony which would be held in November.

Mayor's Comments:

Mayor Smith stated a workshop for Council was being planned for October 24, at 6:30 pm at the One Stop, agenda items to be published at a later time.

Executive Session:

Mayor Smith stated an **executive session** needed to be held regarding Meetings which may be closed: FOIA – Section 30-4-70 – (a)(2) – Discussion of negotiations incident to proposed contractual arrangements – Town Attorney

Mayor Smith called a break in the regular session before going into the Executive Session.

Upon return from the break, Council Member Mrs. Seymour made the motion to hold the executive session for the purpose presented, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

Return to Regular Session:

Motion was offered by Council Member Mrs. Seymour to return to Regular Session, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated discussion only had been held in executive session regarding the Town Attorney, and called for action by Council regarding the discussions.

Council Member Mrs. Seymour made a motion with regard to the Town Attorney that the contract stay the same as current, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

12. Adjournment

Council Member Mr. Butler made the motion to adjourn, said motion being duly seconded by Council Member Mrs. Seymour and unanimously approved.

Council adjourned at approximately 8:20 pm.

Respectfully submitted,

Sandra McKinney

Sandra McKinney
Town Clerk/Treasurer

M10102017



Agenda

Regular Town Council Meeting
Tuesday, October 10, 2017 - 7:00 PM
McCormick One Stop Conference Room
109 W. Augusta St., McCormick, SC

Welcome & Comments

1. Call to Order
2. Pledge of Allegiance
3. Invocation

Introduction of & Oath of Office
Police Candidate:
Kascie Fisher

Recognition & Presentation

- *4. Approval of Agenda as Presented

Presentation of FY 16/17 Audit
Toni McKinley, McKinley, Cooper & Co. LLC

Adam Hedden, General Manager
McCormick Commission of Public Works

Ann Skinner, Workforce Development
One Stop Update

5. Appearance of Citizens:

A) **No Written/Formal Requests**

- *6. Regular Town Council Business Items for consideration and approval:

A) **Minutes**, September 5, 2017 (Regular Council Meeting)

B) **Bills**, September, 2017

C) **Financial Statement**, September, 2017

117 West Augusta Street
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FAX (864) 852-2476

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*7. Legislation for consideration:

A) **Ordinances – One: O-2017-09-05-01**
Transfer Arts Council Building to MACK

B) **Résolutions – One: R-2017-10-10-01**
FOIA Policy, Fee Schedule & Certification

C) **Proclamations One:**
Breast Cancer Awareness Month

*8. Reports for presentation and approval as presented:

A) **Police**

B) **Fire**

C) **Clerk/Treasurer & Deputy Clerk/Treasurer**

*9. Old Business (for discussion only or by majority vote of council to reconsider if item is a non-published item):

A) **One Stop Building Lease**

10. New Business (for discussion only; action may not be taken on additional new information until next council meeting if item is a non-published item):

A) **No Items**

Information Items:

Work Shop for Council – October 24, 2017; 6:30 PM – One Stop

Mayor's Comments:

Executive Session:

FOIA – Section 30-4-70. Meetings which may be closed;
(a)(2) – Discussion of negotiations incident to proposed contractual
arrangements – Town Attorney

*11. Adjournment

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Distribution Schedule

Mayor	Roy Smith, Jr.
Council Members	Dolly Franklin Nathan Jones Calvin Chiles Eric Butler Alvin Jennings Ann Seymour
Attorney	John D. Compton, III
Department Heads	Police Chief Willis Police Candidate: Kascie Fisher Fire Chief Barron
News Media	McCormick Messenger The Index-Journal
Town Website	TownofMcCormickSC.org.
Agencies Requesting Notice	McCormick County MACK – Arts Council Chamber of Commerce Teresa Kemp, SC Wilds Heritage Charles Cook, Corporate Secretary & Liaison, Public Affairs Committee – Savannah Lakes Village, Inc. Richard Neely, SCE&G
For Recognition & Presentation	Tim White, Michelle’s Pizza
For Appearance of Citizens	No Written Requests
For Audit Presentation	Toni McKinley, McKinley, Cooper
For Presentation – CPW	Adam Hedden, General Manager
For One Stop Presentation	Ann Skinner
Public Posting	Town Kiosk, 117 W. Augusta St.