

**Town of McCormick, SC
Regular Town Council Meeting
Tuesday, February 9, 2016
McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC**

Attendance:

Mayor: Roy Smith, Jr.

Council Members Present: Dolly Franklin
Nathan Jones
Calvin Chiles
Eric T. Butler
Ann Seymour

Council Members Absent: Alvin Jennings

Staff Present: Police Chief J.R. Jones
Fire Chief Mike Barron
Town Attorney John D. Compton, III
Town Clerk/Treasurer Sandra McKinney

News Media: **None**

Other Guests: Janice Grizzard, MACK
Dara Harrison
Shay Blair
Natisha Rollins
Xneoix Franklin

Public Notification:

News Media had been notified of the meeting by e-mail on February 3 and 5, 2016. All other parties requesting notification had received notice either by fax, e-mail or correspondence on February 5, 2016. Agenda Packages were delivered to Council Members on February 5, 2016. Public notice posting was to the Town's Kiosk outside of the Town Hall area on February 5, 2016.

Mayor Smith welcomed everyone to the regular meeting of Council and called for the selection of the business pick of the month; Council Member Mr. Jones selected "Parham" General Store.

1. Call to Order

At approximately 7:01 pm, Mayor Smith called to order the McCormick Town Council's regular scheduled meeting for February 9, 2016.

2. Pledge of Allegiance

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a

patriotic manner.

3. Invocation

Mayor Smith called for Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, first giving thanks for a great day, then asking for safety for all present, as well as seeking direction, guidance and intervention in conducting the business of the Town.

4. Approval of Agenda as Written

Mayor Smith called any discussion regarding the Agenda as Written and receiving none, called for a motion to approve the agenda as written; Council Member Mrs. Seymour offered the motion, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

5. General Public Comments

Mayor Smith called the General Public Comments agenda item opened for public comments at approximately 7:03 pm.

Mayor Smith then called upon Janice Grizzard, Executive Director of the MACK.

Mrs. Grizzard, in giving an update for the MACK, stated that she didn't have all of the information as to the financial state of the MACK for 2015, but did want to give an update with regard to the various grant opportunities being sought. She stated the MACK had celebrated its 30th Anniversary, and was also proud that the Gift Shop at the MACK was celebrating 20 years of being at the MACK. She stated a number of grants were being worked on, one to be sent in by February 29. She stated with the support of grants and other donations, and particularly the Donor 25 Program, the MACK's budget had been stabilized. She stated that in partnering with the Town, County, and Visitor's Council, the seating project was successful, and she was hoping to amend the grant to include lighting; she stated some sidewalk repairs had been done which helped with a drainage issue. She stated rocking had also been put in place to help with this issue. She stated that the Sunday's at 4 which were held at the Catholic Church were being planned for the Park in March. With the new event, Bells & Whistles, in April, an event was being planned for the stage area, and a gospel music event was being planned for the fall along with a back to school event. In looking at grants, and from the Bordeaux study which was done some time back, Mrs. Grizzard stated the MACK hoped to receive funding of approximately \$70,000 which would help with the installation of an elevator. First, though, she stated that the plumbing and electrical would need to be looked at as well as a sprinkler system. There are hopes, she stated, that the MACK would once again receive funding through the Watson Brown Foundation as well as other Foundations and Archives & History. She stated that the MACK continues in its endeavors to promote the arts in the community, promote tourism and economic development, and in preparing for the next 30 years.

Mayor Smith asked if the MACK did their own grant writing to which Mrs. Grizzard replied yes, based upon the design plan currently in place; she stated that she did have the help of an intern for a short period, but mainly the grants were done in-house.

Calling for, and no further comments being offered, Mayor Smith closed the General Public Comments at approximately 7:08 pm.

6. Regular Town Council Business Items:

Mayor Smith stated Council had received a copy of the **Minutes** of the regular meeting of Council for January 12, 2016 for review prior to the meeting and called for any discussion or action regarding the Minutes as presented.

Council Member Mrs. Seymour made a motion that the Minutes stand approved as written, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

Mayor Smith stated Council had received, for review prior to the meeting, a copy of the **Bills** for January and called for any discussion or action regarding the Bills.

Council Member Mr. Chiles made a motion that the Bills be paid in the usual manner, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

Mayor Smith stated Council had received a copy, for review, of the January **Financial Statement**, prior to the meeting, and called for any discussion or action regarding same.

Council Member Mrs. Seymour made a motion that the Financial Statement be received as information, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

7. Legislation

Mayor Smith stated under Legislation, Council had received a copy of one **Ordinance, O-2016-02-09-01**, Amend FY 15/16 Budget for Body Cameras, Chief Jones and Major Willis having demonstrated and given information on the cost at the January meeting of Council. Mayor Smith called for any discussion, and receiving none, called for council action.

Council Member Mr. Chiles offered a motion for the introduction/first reading of Ordinance O-2016-02-09-01, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

Mayor Smith stated there were no Resolutions to consider, and one Proclamation had been issued for the 2016 Phi Beta Sigma Fraternity Founder's Day Program; he stated that he did not attend the event but had been asked to offer the Proclamation.

Mayor Smith then moved to Reports.

8. Reports

Mayor Smith called upon Chief Jones to give the **Police** Department Report for the month of January. Chief Jones stated he would be reporting the month of December and the year- end report:

Collisions Investigated - 2

Traffic Offenses – 10

Arrests – 12

Overall Offenses (Incident Reports filed) – 25

Calls for Service – 373

Mayor Smith thanked Chief Jones moved to the **Fire** Report and called upon Fire Chief Barron.

Chief Barron, stated that January was an average month, with it being colder and people turning on heaters, he reported the following activity:

Automotive – 3
Structure Fires – 8
Misc/Alarms - 3
Brush – 0
Miscellaneous - 2
For a total of 16 calls.

Chief Barron stated that there had been several calls for the assistance with smoke detectors; discussion was held as to whether the Fire Department had any detectors which they installed to which Chief Barron replied no. It was stated that there could be liability issues with the Department offering and installing smoke detectors and the continuing annual maintenance of them. Chief Barron stated that compliance testing of equipment was continuing, and that the Junior Firefighters were working well in supporting roles to the firemen and the department. He stated that this was a great benefit to the Town and the Department.

Mayor Smith thanked Chief Barron and then called for the **Clerk/Treasurer's and Deputy Clerk/Treasurer's** reports.

Mrs. McKinney, first, stated that she wanted to thank everyone for their kind acts of condolence and sympathy in the loss of her mother; she stated a thank you card had been given to Mayor Smith.

**Town Clerk/Treasurer Additional Report to Council for January:
Purchases of goods and services:**

6% local; 22% out of town; 14% for personal services, contracted services 56%
And 2% annual funding donation to the American Cancer Society

Continuing/Upcoming Events listed included:

Safety Meeting 4th Qtr 2015 (to be held in Jan.Feb.Mar.-1st Qtr. 2016)
ADA Filing Requirements & Certification (April)
Fair Housing Resolution (April)

Filings:

2016 Risk Self-Assessment
12/31/15 4th Qtr. Payroll Reports
2015 OSHA 300 Report
1096 & 1099M – Miscellaneous Contractors/Non-employee

Publications:

Election Ad for General Election in April

Zoning:

Classification for Pineview/Sunset Area

Meetings:

- 01/13/16 – Branding Initiative – Steering Committee Update
- 01/14/16 – Upper Savannah – Clerk’s Luncheon Meeting
- 01/14/16 – Branding Initiative – Public Meeting Review Meeting

In giving the Deputy Town Clerk/Treasurer Mrs. McKinney reported:

Deputy Clerk/Treasurer’s report:

Business licenses: 6 – new; 1 – Local – 5 – Contractors; 45 - renewals

Building Permit Coordination: 11-for repairs

Zoning Issues: None

Background Checks: 3 - Employment; 1 – Apartment

Visitor's Log: Town Hall - 92; Police Department - 39; Fire Department – 3; for a total of 134

Meetings attended: January 14 – Upper Savannah Clerk’s Luncheon

New Businesses started in Town: Fannie Kates Home Cooking

127 South Main Street

Opened Thursdays-Sundays

11am-3pm

Mayor Smith called for a motion to approve all reports as given.

Council Member Mrs. Seymour made a motion to approve all reports as given, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

9. Old Business

Mayor Smith stated under Old Business Council had received several items, the first being a request from the Town Clerk/Treasurer to obtain Council signatures on two previously adopted Ordinances:

O-2015-12-08-01 & O-2015-12-0802;

Mayor Smith paused the meeting so that the signatures of council could be obtained.

Proceeding with Old Business, Mayor Smith stated Council had received a copy of the April 5, 2016, Election Schedule for information, a copy of the FY 16/17 Budget Schedule with dates and actions to be taken as information – Mayor Smith asked Council to note the dates and times of budget actions; filing of the 2015 Statement of Economic Interests form to be done by elected officials online (via INTERNET) and due by noon, March 30, 2016; and information regarding discussion of the Dorn House – needed repairs – and the request to seek repair companies for estimates/costs.

With regard to the Dorn House, Mayor Smith called for discussion, stating that there was a need for the repairs and that the Town had certain funds on hand to cover – approximately \$30,000.

Council Member Mrs. Seymour offered a motion that the Clerk/Treasurer be allowed to obtain bids to take care of the immediate priorities and expend the \$30,000 on hand for the repairs. Council Member Mr. Butler duly seconded the motion, which motion successfully carried.

Council Member Mrs. Seymour inquired as to the action regarding the Log Cabin, she having been absent due to the death of her son, when council considered the ordinance. It was stated that the ordinance had been tabled and no further action was needed.

10. New Business

Under New Business, Mayor Smith stated Council had received information on a proposed streetscape project. He stated that in applying for grants, the Town needed to have a design plan in place. Discussion was held as to the earlier streetscape projects, the design firms used, and the need to have a plan in place before applying for any grants.

Council Member Mr. Chiles offered a motion for the Clerk/Treasurer to seek the assistance of Upper Savannah Council of Government in the hiring of a company to draft design plans for future grant opportunities. The motion was duly seconded by Council Member Mrs. Seymour, and unanimously approved.

Mayor Smith called for additional information to come to Council.

Calling for and receiving no further business to come before Council, Mayor Smith offered comments:

Prayer Breakfast – February 13 – 8:30 am – new Senior Center Building; he asked that council get with Mrs. McKinney to let her know of attendance
Bells & Whistles – April 9.

11. Adjournment

Mayor Smith stated that if there was no further business to come before Council, a motion to adjourn was needed.

Council Member Mrs. Seymour offered the motion to adjourn, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

Council adjourned at approximately 7:35 pm.

Respectfully submitted,

Sandra McKinney
Town Clerk/Treasurer

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