

**Town of McCormick, SC  
Confirmation of Commission/Committee Appointments  
and  
Regular Town Council Meeting  
Tuesday, July 12, 2016**

**McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC**

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**Attendance:**

**Mayor:** Roy Smith, Jr.

**Council Members Present:** Dolly Franklin  
Nathan Jones  
Calvin Chiles  
Eric T. Butler  
Alvin Jennings  
Ann Seymour

**Staff Present:** Major W.D. (Bo) Willis, Interim Chief  
Fire Chief Mike Barron  
Town Attorney John D. Compton, III  
Town Clerk/Treasurer Sandra McKinney

**News Media:** **Bradley Fuller, McCormick Messenger**

**Commission/Committee Appointees:** Johnny Bandy  
Charles Parnell  
Dedrick Williams  
Nadine Freeman

**Guests:** Kathy Stokes, Mother of Will Sherman  
Owner of CompuDoc  
(new resident)

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**Public Notification:**

News Media had been notified of the meeting by e-mail on July 8, 2016. Posting to the Town's website, **[townofmccormicksc.org](http://townofmccormicksc.org)**, made on July 8, 2016. All other parties requesting notification had received notice either by fax, e-mail or correspondence on July 8, 2016. Agenda Packages were delivered to Council Members on July 8, 2016. Public notice posting was to the Town's Kiosk outside of the Town Hall area on July 8, 2016.

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**Notification:**

**Commission/Committee appointees** were notified by US Mail on July 8, 2016 and by personal delivery of the Agenda to their residences on July 8, 2016.

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**Beginning at 6:30 pm, Mayor Smith thanked the Commission/Committee appointees: Johnny Bandy, Charles Parnell, Dedrick Williams and Nadine Freeman for their interest in serving on the Town's Planning & Zoning Commission.**

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Mayor Smith asked Mrs. McKinney, Town Clerk/Treasurer to speak to the Appointees about the various duties and requirements.

A packet containing information about the makeup and duties of the Town's Planning & Zoning Commission was given to each appointee. Mrs. McKinney stated that training would be required consisting of a 6-hour orientation and a 3-hour continued training each year. She stated that two of the duties of the Commission were (1) to work with the Mayor and Council in updating the Town's Comprehensive Plan, and (2) to review requests for zoning changes. She stated the other members of the Commission were: Curtis Sibert, the longest serving member, Gloria Bell, and Robert Galloway. Mrs. McKinney stated that a volunteer information sheet and an oath of office was included in the packet of information.

Mayor Smith thanked the appointees for their attendance and asked them to review the information given. He stated that if they were still interested in serving, after the review of the material, and the information given, to let the Town know of their desire. He stated that another meeting would be held to confirm their appointment and complete the process by a swearing in of the members.

The appointees were then allowed to leave or to stay for the regular meeting.

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Regular Town Council Meeting for July 12, 2016 began at 7:00 pm.

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**In light of the recent shootings in Texas, Louisiana, and Minnesota, Mayor Smith asked all present to be in prayer for those areas and the multiple acts of violence that had taken place.**

**Welcome/Business Pick of the Month:**

Mayor Smith welcomed all remaining guests present to the regular meeting of Council. He then called for the selection of the business pick of the month; Council Member Mr. Jones selected "**Brewer Enterprises**".

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**1. Call to Order:**

At approximately 7:01 pm, Mayor Smith called to order the McCormick Town Council's regular scheduled meeting for July 12, 2016.

**2. Pledge of Allegiance:**

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a patriotic manner.

**3. Invocation:**

Mayor Smith called for Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, being thankful for the day, life, strength and health, seeking guidance and direction in making decision for the Town, and for consolation for those in Dallas, Louisiana, and Minnesota affected by the recent violence, and for healing of our land.

**4. Approval of Agenda as Written:**

Mayor Smith called any discussion regarding the Agenda as Written and receiving none,

called for a motion; Council Member Mr. Chiles offered the motion to approve the agenda as written, said motion being duly seconded by Council Members Mrs. Franklin and Mr. Jones, and unanimously approved.

#### **5. General Public Comments:**

Mayor Smith called the General Public Comments agenda item opened for public comments at approximately 7:05 pm.

No public comments were offered, Mayor Smith closed the General Public Comments at approximately 7:05 pm.

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#### **6. Regular Town Council Business Items:**

Mayor Smith stated Council had received copies of the **Minutes** of the regular meeting of Council for June 14 and for the Workshop held on June 28 for review prior to the meeting and called for any discussion or action regarding the Minutes as presented.

Council Member Mr. Chiles made a motion that the Minutes stand approved as written, said motion being duly seconded by Council Member Mrs. Franklin, and unanimously approved.

Mayor Smith stated Council had received, for review prior to the meeting, a copy of the **Bills** for June and called for any discussion or action regarding the Bills.

Council Member Mr. Chiles made a motion that the Bills be paid in the usual manner, said motion being duly seconded by Council Member Mrs. Franklin, and unanimously approved.

Mayor Smith stated Council had received a copy of the **Financial Statement** for review prior to the meeting, and called for any discussion or action regarding same.

Council Member Mr. Chiles made a motion that the Financial Statement be received as information, said motion being duly seconded by Council Member Mrs. Franklin, and unanimously approved.

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#### **7. Legislation:**

Mayor Smith stated under Legislation, there was one Ordinance for consideration and first reading: Ordinance O-2016-07-12-01, Cemetery Regulations – revised/updated.

Discussion was held as to revisions and updates. It was stated that the revisions and updates would further enhance the language of the current ordinance and would allow for better control of flowers and articles placed on grave sites and the disposal thereof, better define the lot owner and persons buried in sites, and added security and maintenance.

Council Member Mr. Chiles made the motion to give first reading of Ordinance O-2016-07-12-01, Cemetery Regulations – revised/updated, said motion was duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated there was one Resolution to be considered: R-2016-07-12-01, County Hazards Mitigation Plan Adoption, and called for action from Council.

Council Member Mr. Butler made a motion to give adoption of Resolution R-2016-07-12-01, County Hazards Mitigation Plan. Authority given for Mayor Smith and the Town Clerk/Treasurer to sign and attest.

Under Proclamations, Mayor Smith stated, listed was one, a Letter of Welcome for the Miller Family Reunion.

Mayor Smith then moved to Reports.

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## **8. Reports**

Mayor Smith called for Major W.D. Willis to give the **Police** Department Report for the month of June.

Collisions Investigated - 5

Traffic Offenses – 10

Arrests – 15

Overall Offenses (Incident Reports filed) – 33

Calls for Service –625

No events for June were reported by Major Willis, however, he stated he wanted to report to Council one recent pedestrian hit and run fatality which would be reported in the media. He stated that the suspect had been charged in the incident, and that the Department was assisted by the Highway Patrol in the assessment and handling of this incident.

Major Willis also reported the Department had been approved for a Department of Public Safety grant for the purchase of two vehicles and office hardware.

Mayor Smith thanked Major Willis and moved to the **Fire** Report, calling upon Fire Chief Mike Barron, who reported the following activity for June:

Automotive – 3

Structure Fires – 4

Alarm Calls - 4

Brush – 3

Miscellaneous: 5

For a total of 19 service calls.

Under notes Chief Barron had listed:

Motion to affirm the January 2016 motion to approve the placement of George Lewis, Jay Gray, and Kelly Jordan on the fire department's roster.

Council Member Seymour made a motion to confirm these appointments, said motion being duly seconded by Council Member Mr. Chiles and unanimously approved.

Chief Barron continuing with his report stated that the department was nearing completion of the 1703 program and he would be requesting funding from the state for bunker gear. He stated that physicals for the new firemen would be done in Greenville.

Mayor Smith thanked Chief Barron for his report and called for the Clerk/Treasurer and Deputy Clerk/Treasurer's reports.

Mrs. McKinney reported as follows for the month of June:

**Town Clerk/Treasurer Additional Report to Council for June:**

**Purchases of goods and services:**

4% local purchases; 10% out of town;  
34% for personal services; 41% for contracted services  
Equipment – Roll carts – 11%

**Continuing/Upcoming Events listed included:**

Municipal Association's Annual Meeting for Municipal Elected Officials  
– July 13-17, in Charleston  
Close FY 15/16 Budget Year; work with Auditors; Auditors in on May 23; to  
Return August 15  
Open FY 16/17 Budget Year; work with Southern Software to close and open  
Annual Health Benefits at Work Conference – September  
Annual Risk Management Meeting – November; Mrs. McKinney stated she was  
informed that the annual risk management assessment would be held on August 17.

**Filings:**

No required filings for June; future filings would be the 2<sup>nd</sup> Qtr. Payroll Reports in July

**Publications:**

None

**Meetings:**

June 7, Training on SCMIRF and SCMIT Insurance Portals and How to Use to  
Use to Renew Town's insurances – general and workers' compensation  
Health Screening – June 3; jointly with McCormick County, three employees  
Participating

**Report on Commissions:** new appointees; training to be scheduled for November/December  
(Planning Commission)

**Report on Contracts:** report to be submitted in January, 2017

**Mandated Review Dates:**

Town Comprehensive Plan/Zoning – 2017  
Policy Manuals/SOP's/-Police & Fire – 2018  
Town Employee Handbook/Policy Manual – 2018

In giving the Deputy Town Clerk/Treasurer Mrs. McKinney reported:

**Deputy Clerk/Treasurer's report:**

**Business licenses:** 2 – new; 7 renewals  
**Building Permit Coordination:** 1-New (Pool); 6-for repairs

**Zoning Issues:** Gilchrist & South Main Property; Classification & Use

**Background Checks:** 4 - Employment; 4 – Apartment

**Visitor's Log:** Town Hall - 94; Police Department - 55; Fire Department – 2;  
for a total of 151

**Meetings Attended:** 6/20 – Endless Summer and 6/29 – Endless Summer (event in celebration of the County's Centennial)

**New Businesses started in Town:** Family Discounts Store, 112 North Main, and Jennings Hot Dogs, 902 South Main.

Mayor Smith called for a motion to approve all reports as given.

Council Member Mr. Butler made a motion to approve all reports as given, said motion being duly seconded by Council Member Mr. Chiles and unanimously approved.

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## **9. Old Business**

Mayor Smith stated under Old Business two items needed to be considered:

(A) Selection of Design Firm – Streetscape Project, and

(B) Call for Action from Council regarding Purchase of Brush Truck.

Mayor Smith presented to Council a list of “highlights” of the three firms who attended the June Council Meeting, asking Council to review and make a selection.

After review, Council's consensus in selection was for the firm of Johnson, Laschober & Associates, they having done previous projects in the Town and currently working with McCormick County on several projects.

A motion was offered by Council Member Mrs. Seymour, duly seconded by Council Member Mr. Chiles and unanimously approved to engage the firm of Johnson, Laschober & Associates.

Calling for action from Council regarding the Purchase of a brush truck Mayor Smith stated he had contacted Smart Enterprises who would do the striping of the new truck, a cost savings to the Town. Fire Chief Barron had given new information to Council on the purchase of the truck, stating that the old information was no longer available for the 2016 truck. He stated the new pricing information was for a 2016 Ford F-250; the previous pricing being for a 2016 F-350. Chief Barron stated that this was a “step down” in size, with other deleted options.

Council Member Mr. Chiles made a motion to approve the purchase of the 2017 F-250 brush truck as presented, with striping to be done by Smart Enterprises, said motion being duly seconded by Council Member Mr. Butler and unanimously approved.

Mayor Smith called for any other Old Business to come before Council and receiving none moved to New Business.

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## **10. New Business:**

Mayor Smith stated two items were listed under New Business: (A) Confirmation of Commission/Committee Appointments, and (B) Joint Meeting, August 4 of various agencies.

He stated that in regard to the County's Capital Sales (Penny) Tax, Council having received information at the June meeting, he had been asked to appoint residents of the Town to the Commission, they being Oscar New and Jimmy Smith, along with Neil Crapse, resident of Plum Branch.

He stated these members needed to be confirmed by Council.

Council Member Mrs. Seymour made a motion which was duly seconded and unanimously approved to confirm the Mayor's appointments to the County's Capital Sales (Penny) Tax Commission.

Mayor Smith stated the last joint meeting of various agencies was held in January, and with a lot of changes, he felt that another joint meeting should be held. He stated that he was scheduling the meeting for August 4, and he had included the Towns of Plum Branch and Parksville.

Mayor Smith called for any further New Business items to come to Council, and receiving none, he then moved to Information Items.

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#### **11. Information Items**

Mayor Smith stated the Centennial Celebration's Endless Summer event, concert in the Park, would be held on August 19. He stated a Back to School event would be held on July 30, and the Annual MASC meeting would be July 13-17. He stated he did not have any other information items to report, and called for additional items. None were offered.

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**Executive Session:** FOIA, Section 30-4-70; Meetings which may be closed; (a) (1)  
Discussion of Employment

Council Member made a motion to hold the Executive Session for discussion of employment, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.  
Session begins at 7:35 pm

Upon return to Regular Session,  
Council Member Mrs. Seymour made a motion to resume regular session, said motion being duly seconded by Council Member Mrs. Butler, and unanimously approved.

Mayor Smith reported that discussion only had been held in Executive Session with regard to policy and procedure when an employee offers as candidate for elected office and continuing of employment.

Executive Session Ended at 7:55 pm.

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**Before calling for adjournment, Mayor Smith once again stated that prayers were needed not only for the community but for the nation as well in light of all the recent incidents.**

**Council Member Mrs. Seymour also asked Council to remember in prayer Sgt. Price who would be having his heart procedure done at MCG in Augusta.**

**12. Adjournment**

Council Member Mrs. Seymour offered the motion to adjourn, said motion being duly seconded by Council Members Mr. Jennings, and unanimously approved.

Council adjourned at approximately 7:56 pm.

Respectfully submitted,

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Sandra McKinney  
Town Clerk/Treasurer

M-07-12-2016