

**Town of McCormick, SC
Regular Town Council Meeting
Tuesday, August 9, 2016**

McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC

Attendance:

Mayor: Roy Smith, Jr.

Council Members Present: Dolly Franklin
Nathan Jones
Calvin Chiles
Eric T. Butler
Alvin Jennings
Ann Seymour

Staff Present: Major W.D. (Bo) Willis, Interim Police Chief
Fire Chief Mike Barron
Town Attorney John D. Compton, III
Town Clerk/Treasurer Sandra McKinney

News Media: **Bradley Fuller, McCormick Messenger**

Commission/Committee Appointees: Johnny Bandy
Charles Parnell
Nadine Freeman

Guests: Kathy Stokes, Mother of Will Sherman
Owner of CompuDoc (new resident)
Donn & Christine Lee
Charlotte Tallent, Chamber of Commerce
& Lady J (who will be performing at the
County's Centennial Concert – August 19

Public Notification:

August 3 & 5, 2016 - News Media had been notified of the meeting by e-mail
August 3, 2016 - Posting to the Town's website, **townofmccormicksc.org**.
August 5, 2016 - All other parties requesting notification had received notice either by fax, e-mail or correspondence
August 5, 2016 - Agenda Packages were delivered to Council Members
August 5, 2016 - Public notice posting was to the Town's Kiosk outside of the Town Hall area
August 5, 2016 – Agenda delivered to Planning & Zoning Commission Appointees

Welcome/Business Pick of the Month:

Mayor Smith welcomed all present to the regular meeting of Council for August 9. He then called for the selection of the business pick of the month; Council Member Mr. Jones selected **“Talbert’s Barber Shop”**.

1. Call to Order:

At approximately 7:01 pm, Mayor Smith called to order the McCormick Town Council's regular scheduled meeting for August 9, 2016.

2. Pledge of Allegiance:

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a patriotic manner.

3. Invocation:

Mayor Smith called for Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, giving thanks for a great day, seeking guidance and direction in the governance of the meeting.

4. Approval of Agenda as Written:

Mayor Smith called for any discussion regarding the Agenda as Written and receiving none, called for a motion; Council Member Mrs. Seymour offered the motion to approve the agenda as written, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

5. General Public Comments:

Mayor Smith called the General Public Comments agenda item opened for public comments at approximately 7:02 pm.

Charlotte Tallent, Chamber of Commerce, spoke to Council, giving an update on events of the Chamber, the addition of 20 new members and the opening of six businesses. She stated she had an intern over the summer months who had worked to enhance the Chamber's communications and databases. She stated the Chamber was also working to update the county map to show points of interest. She stated the Habitat Restore would be moving into another building and was doing well. Mrs. Tallent stated the Chamber stayed busy assisting the community by way of calls, copying, faxing and other services, with a lot of foot traffic daily. Lastly, Mrs. Tallent spoke to Council regarding the Centennial Event in the MACK Park on August 19, with Lady J and her Flavor Band.

Council Member Mr. Chiles stated that the Chamber was appreciated in its bringing in people and businesses and working to put the town on the map.

Mrs. Tallent stated that the Chamber was also working with Teresa Kemp and the SC Wilds Heritage Center to establish tours of the town and other operations. She stated that this was all in effort to market McCormick. She stated that the Chamber was working on identifying "gaps in services"; what was needed – dry cleaners, service station, and other amenities not offered.

Mrs. Tallent introduced Lady J and stated as part of the County's Centennial celebrations, Lady J and her Flavor Band would be performing in the MACK Park on August 19.

Lady J stated that there would be activities for the children as well as the concert. Lady J stated she was glad to "be back home", her parents being John Archie and Mabel Jones. She stated she looked forward to the August 19 event and hoped everyone would attend.

No further public comments were offered, Mayor Smith closed the General Public Comments at approximately 7:06 pm.

6. Regular Town Council Business Items:

Mayor Smith stated Council had received copies of the **Minutes** of the regular meeting of Council for July 12 for review prior to the meeting and called for any discussion or action regarding the Minutes as presented.

Council Member Mrs. Seymour made a motion that the Minutes stand approved as written, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated Council had received, for review prior to the meeting, a copy of the **Bills** for July and called for any discussion or action regarding the Bills.

Council Member Mrs. Seymour made a motion that the Bills be paid in the usual manner, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated Council had received a copy of the **Financial Statement** for July (noting the Financial Statement would be subject to Audit adjustments) review prior to the meeting, and called for any discussion or action regarding same.

Council Member Mrs. Seymour made a motion that the Financial Statement be received as information, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

7. Legislation:

Mayor Smith stated under Legislation, there was one Ordinance for second reading and adoption: **Ordinance O-2016-07-12-01, Cemetery Regulations – revised/updated.**

Council Member Mr. Chiles made the motion to give second reading and adoption of Ordinance O-2016-07-12-01, Cemetery Regulations – revised/updated, said motion was duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith paused the meeting to obtain the signatures of Council to Ordinance O-2016-07-12-01.

Mayor Smith stated no Resolutions were to be considered.

Under Proclamations, Mayor Smith stated, listed was one, Mt. Zion AME Church on occasion of their anniversary celebration.

Mayor Smith then moved to Reports.

8. Reports

Mayor Smith called for Major W.D. Willis to give the **Police** Department Report for the month of July.

Collisions Investigated - 4

Traffic Offenses – 14
Arrests – 23
Overall Offenses (Incident Reports filed) – 47
Calls for Service –715

No events for July were reported by Major Willis, but he stated the Department has assisted with several incidents. He stated he had submitted paperwork for the reimbursement costs of the body cameras in the amount of \$4,375. He stated one change in the Department was having calls for the PD number – 852-2985 - during the night hours - transferred to a cell phone which the officer on duty would carry and answer. Major Willis also reported that the subject who had broken into the Citgo was in custody in Greenwood and arrangements would be made to bring him back to McCormick with warrants having been issued.

Reporting on Sgt. Price, Major Willis stated that Sgt. Price did not have to have surgery; that his health issue had been treated with medication. Major Willis also reported that one officer was out with kidney stones, but should be back on duty by Wednesday (August 10).

Mayor Smith stated that a joint meeting with the County Council, the School Board, and the CPW was held on Thursday, August 4 with him and one other council member attending. He stated Major Willis gave a presentation at that meeting.

Mayor Smith thanked Major Willis and moved to the **Fire** Report, calling upon Fire Chief Mike Barron, who reported the following activity for July:

Automotive – 7
Structure Fires – 2
Alarm Calls - 3
Brush – 10
Miscellaneous: 3
For a total of 25 service calls.

Under notes Chief Barron had listed:

(1)1703 course completed; all students have passed state testing and medical requirements for grant/aid. With the completion of this course, the Fire Department will be able to file for grant/aid for funding of bunker gear or PPE. This represents a savings to the Town of \$28,000 for all required PPE.

Chief Barron stated that this would add seven new, certified members to the Fire Department.

Mayor Smith asked about the brush truck and expected date of arrival.

Chief Barron stated the truck was on order and the delivery time would be some 10 weeks out.

Mayor Smith thanked Chief Barron for his report and called for the Clerk/Treasurer and Deputy Clerk/Treasurer's reports.

Mrs. McKinney reported as follows for the month of July:

Town Clerk/Treasurer Additional Report to Council for July:

Purchases of goods and services:

5% local purchases; 9% out of town;
25% for personal services; 56% for contracted services*
(*Annual Maintenance Contracts on Computer Hardware/Software)
MACK Seating Project – 5%

Continuing/Upcoming Events listed included:

Close FY 15/16 Budget Year; work with Auditors; Auditors in on August 15
Open FY 16/17 Budget Year; work with Southern Software to close and open
Annual SCMIRF Assessment – August 17
Annual Health Benefits at Work Conference – September
Annual Risk Management Meeting – November

Filings:

2nd Qtr. Payroll Reports – July; new payroll rates and retirement rates in effect

Publications:

Full Cost Disclosure Statement – Per Capita Cost (for garbage collection - \$36.66 per resident) – McCormick Messenger

Meetings:

None

Report on Commissions: new appointees; training to be scheduled for November/December (Planning Commission)

Report on Contracts: report to be submitted in January, 2016

Mandated Review Dates:

Town Comprehensive Plan/Zoning – 2017
Policy Manuals/SOP's/-Police & Fire – 2018
Town Employee Handbook/Policy Manual – 2018

In giving the Deputy Town Clerk/Treasurer Mrs. McKinney reported:

Deputy Clerk/Treasurer's report:

Business licenses: 3 – new; 4 renewals

Building Permit Coordination: 4-for repairs

Zoning Issues: 406 Brown Street – R1 zone; 802 South Mine Street (use)

Background Checks: 2 - Employment; 6 – Apartment

Visitor's Log: Town Hall - 86; Police Department - 54; Fire Department – 1;
for a total of 141

Meetings Attended: None

New Businesses started in Town: R.L. Enterprises, 8022 South Mine Street, Retail Sales

Mayor Smith called for a motion to approve all reports as given.

Before moving to motion, Council Member Mrs. Seymour stated he would like for Council at

some point to have a discussion of “bringing back an administrator” for the Town.

Council Member Mrs. Seymour then made a motion to approve all reports as given, said motion being duly seconded by Council Member Mr. Butler and unanimously approved.

9. Old Business

Mayor Smith stated under Old Business one item had been listed:

(A) Capital Penny Tax Project Update

Mayor Smith gave council a copy of the projects award sheet showing how the projects had been rated by the Committee by priority. He stated that council could review, and if they had questions to let him know.

Council Member Mr. Chiles asked how the projects were graded; Mayor Smith responded the Committee had graded them from 1 to 7, with 7 being the highest.

Mayor Smith called for any other Old Business to come before Council and receiving none moved to New Business.

10. New Business:

Mayor Smith stated one item was listed under New Business:

(A) Request to Pay Inter Agency Funding Allocations for FY 16/17 – Accommodations Tax Revenue Received: \$47,451.89

Mayor Smith asked the Clerk/Treasurer Mrs. McKinney to speak to the request.

Mrs. McKinney stating that instead of paying the amounts in four (4) checks, she was requesting that they all be paid in one check because of the small amounts. She stated the Accommodations Tax Revenue in the amount of \$47,451.89 had been received in August.

Council Member Mr. Chiles asked about the funding for the Recreation Commission in the amount of \$15,000.

Mayor Smith responded that this amount was being held until certain requirements by the County and the MOU for recreation services was completed.

Council Member Mr. Chiles asked how many years had this been done; Mrs. McKinney stated for the past three years.

Mayor Smith stated that certain conditions in the MOU had to be met before funds were allocated to the Recreation Commission.

Mayor Smith called for any further New Business items to come to Council, and receiving none, he then moved to Information Items.

11. Information Items

Mayor Smith stated the Endless Summer Concert – McCormick County Centennial Celebration Event – August 19 – MACK Park was listed, and he didn't have any other

information to offer. He called for any from Council and receiving none, called for Adjournment.

12. Adjournment

Council Member Mr. Butler offered the motion to adjourn, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

Council adjourned at approximately 7:45 pm.

Respectfully submitted,

Sandra McKinney
Town Clerk/Treasurer

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