

**Town of McCormick, SC
Regular Town Council Meeting
Tuesday, September 8, 2015
McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC**

Attendance:

Mayor: Roy Smith, Jr.

Council Members:
Nathan Jones
Calvin Chiles
Eric T. Butler
Alvin Jennings
Ann Seymour

Council Members Absent: Dolly Franklin

Staff Present:
Police Chief J.R. Jones
Fire Chief Mike Barron
Town Attorney John D. Compton, III
Town Clerk/Treasurer Sandra McKinney

Other Guests: None

Mayor's Welcome & Comments:

Mayor Smith welcomed everyone present to the McCormick Town Council Meeting for the month of September. Mayor Smith stated Council Member Mrs. Franklin would not be present; he then stated it was customary, prior to the meeting, to pick a business of the month. Mayor Smith asked Council Member Mr. Jones to make the selection. Council Member Mr. Jones selected "**Hodges Insurance**" as business pick for the month of September. Mayor Smith asked the Clerk/Treasurer to send a Certificate of Appreciation to them.

Public Notification:

News Media had been notified of the meeting by e-mail on September 3, 2015. All other parties requesting notification had received notice either by fax, e-mail or correspondence on September 3, 2015. Agenda Packages were delivered to Council Members on September 4, 2015. Public notice posting was to the Town's Kiosk outside of the Town Hall area on September 4, 2015.

1. Call to Order

At approximately 7:03 pm, Mayor Smith called to order the McCormick Town Council's regularly scheduled meeting for September 8, 2015.

2. Pledge of Allegiance

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a patriotic manner.

3. Invocation

Mayor Smith called upon Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, giving thanks for the opportunity to come together, to meet and share together, giving thanks for life, and seeking guidance and direction.

4. Approval of Agenda as Written

Mayor Smith called for a motion to approve the agenda as written or any discussion; no discussion being offered, Council Member Mr. Chiles offered the motion, said motion duly seconded by Council Member Mr. Butler, and unanimously approved.

5. General Public Comments

Mayor Smith called the General Public Comments agenda item opened for public comments at approximately 7:03 pm. No one was present to offer public comments, and Mayor Smith closed the General Public Comments at approximately 7:03 pm.

6. Regular Town Council Business Items:

Mayor Smith stated Council had received a copy of the **Minutes** of the regular meeting of Council for August 11, 2015 for review prior to the meeting, and called for any discussion or action regarding the Minutes as presented.

Council Member Mrs. Seymour made a motion that the Minutes stand approved as written, said motion duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated Council had received, for review prior to the meeting, a copy of the **Bills** for August and called for any discussion or action regarding the Bills.

Council Member Mr. Chiles made a motion that the Bills be paid in the usual manner, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

Mayor Smith stated Council had received a copy of the **Financial Statement** for August for review prior to the meeting and called for any discussion or action regarding same.

Council Member Mrs. Seymour made a motion that the Financial Statement be received as information, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

7. Legislation

Mayor Smith stated under Legislation one Ordinances was being presented for consideration and first reading - O2015-09-01, no Resolutions and two Proclamations.

O2015-09-01 Election Ordinance – Consideration/First Reading:

Council Member Mrs. Seymour made the motion to give first reading; said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

It was noted that the fees were increased: Mayor & CPW Commissioner - \$100.00 and Council Seats - \$50.00; the increase in fees being raised to offset the costs of advertising, manager's fees, and miscellaneous costs associated with holding an election. It was stated that the fees had not increased in many years.

Proclamations: Mayor Smith stated he had issued two proclamations, one in observance of Amanda Elizabeth Wideman Dale Drennon on occasion of her 80th birthday celebration given by family, friends and Shiloh AME Church, and the second for Willie Joe “B” Perrin upon his death, his family requesting that Mayor Smith speak at his service.

Mayor Smith then moved to Reports.

8. Reports

Mayor Smith called upon Chief Jones to give the **Police** Department Report for the month of August. Chief Jones reported as follows:

Collisions Investigated - 7

Traffic Offenses - 5

Arrests - 11

Overall Offenses (Incident Reports filed) – 28

Calls for Service - 235.

No events were reported for the month of August.

Chief Jones stated he had attended a Risk Management training session held in Columbia for law enforcement.

Mayor Smith thanked Chief Jones for the report and moved to the **Fire** Report and called upon Fire Chief Barron.

Chief Barron, stating that activity remained to be high, reported fire calls for the month of August as follows:

Fire Calls:

Automotive – 5

Structure Fires – 2

Misc. /Alarms – 2

Brush – 4

For a total of 13 calls, auto fires being due to storms and people running off the road, structure fires in the county, the miscellaneous/alarm calls being due to the storms, as well as the brush fires. He stated with the coming cooler weather and winter months, activity should slow down.

Chief Barron stated that he was continuing with the 1700 fire series training, with the group growing to about 10 students, most of them being the junior firefighters, with several of the firefighters who had not been able to meet other training. He stated he was working with other departments as well.

Council Member Mrs. Seymour asked if anything had been done regarding the program in the school; Chief Barron stated no, that there was not a whole lot of student participation and there was also a cost factor.

Council Member Mr. Butler inquired as to a recent (Tuesday) structure fire; Chief Barron stated that this was out in the county.

Council Member Mr. Chiles stated he noticed in the Fire Report that county calls were not being reported, and asked Chief Barron if he had changed his reporting method; Chief Barron

stated yes, he had combined the calls for reporting purposes to Town Council, but still had the information separated for other reporting purposes.

Mayor Smith thanked Chief Barron and then called for the **Clerk/Treasurer's and Deputy Clerk/Treasurer's** report.

Town Clerk/Treasurer Report:

Purchases of goods and services:

6% local; 16% out of town; 19% for personal services, contracted services 53%
Building Improvements – Range: 6%

Continuing/Upcoming Events listed included:

Close FY 14/15 Budget Year; work with Auditors; adjusting entries to balance and close
Open FY 15/16 Budget Year; work with Southern Software to open with beginning
balances

Annual Health Benefits at Work Conference – Columbia – September 2

Annual Risk Management Meeting – Columbia – November (12)? Date may change

Safety Meeting for 4th Qtr. 2015 – September

Filing: Full Cost Disclosure Report for Trash Collection – September

Renewal of Town's Insurances – Tort, Fleet, Fire & Peril, Inland Marine due September

25

Review of SOP's for the Police & Fire Departments (September-October); Resolution
to Council in November for review; adopt in December, to be effective January)

Open Enrollment, Town Health Insurances, October

Filings:

Response Form to the Annual SCMIRF & SCMIT insurance assessments

SCMIT Rating: 90.24% SCMIRF Rating: 91.38%; both qualifying the Town for a 5%
rate reduction

Publications:

None

Meetings:

Staff Meetings – August 3, 10, 25

Clerk's Luncheon – USCOG – August 6

Small Business Meeting – August 20

Deputy Clerk/Treasurer's report:

Business licenses: 5 – new; 6 renewals

Building Permit Coordination: 5-for repairs

Zoning Issues: Pine St. Ext. mobile home in residential area

Background Checks: 4 - Employment; and 5 - Apartment

Visitor's Log: Town Hall - 67; Police Department - 52; Fire Department – 4; for a total of
123

Meetings attended: Staff Meeting: Upper Savannah, Clerk's Luncheon, August 6, Small
Business Meeting, August 20, McCormick Night Out/Don't Fall for Drugs, August 24,
And Staff Meetings, August 3, 10, 24.

New Businesses started in Town: None.

No activity was held for the Planning & HPPC for the 4th quarter ending June 30, 2015.

Mayor Smith called for a motion to approve all reports as given.

Council Member Mrs. Seymour made a motion to approve all reports as given, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

9. Old Business

Mayor Smith stated there were no items to be considered under Old Business and called for any Old Business to come from Council; none was offered.

10. New Business

Mayor Smith stated there was one items to be considered under New Business, the request of the Clerk/Treasurer to pay the Inter Agency funding in one check. Town Council had received a copy of the budget page – Appendix A – Inter Agency Funding Expenditures for review prior to the meeting. Mayor Smith stated that this would reduce the number of checks to be issued. He asked the Clerk/Treasurer to explain the funding. Mrs. McKinney stated two agencies had been reclassified and placed under Non-Departmental, the two agencies being ones that did not offer any type of tourism related activities and would not qualify for Accommodations tax revenue.

Council Member Mrs. Seymour made the motion to pay over the funding to the Inter Agencies in one check; said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

EXECUTIVE SESSION – “Receipt of Legal Advice concerning contractual matters for the “Log Cabin” and Roundtable Discussion with County” – Section 30-4-70 – (a) (5)

Mayor Smith called for a motion to hold the executive session.

Council Member Mrs. Seymour made the motion; duly seconded by Council Member Mr. Butler, and unanimously approved.

Close Executive Session:

Motion by Council Member Mrs. Seymour, seconded by Council Member Mr. Chiles, and unanimously approved.

Revert to Regular Session:

Motion by Council Member Mrs. Seymour, duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated that no action was required from the discussion of the Executive Session.

11. Information Items

Mayor Smith stated there were no information items to present, but he had several dates:

Gold Rush – September 19

ManPower Conference – September 26

Oyster Roast/Low Country Boil – September 18

McCormick Night Out – October 17

Mayor Smith then called for any other business to come before Council.

Council Member Mr. Chiles stated he would like to see “No Parking” signs placed on his street, in that a recent incident had taken place with people parking along the road. He asked what procedure needed to be taken. Mayor Smith directed the Clerk/Treasurer to contact the Highway Department about this request. The Clerk/Treasurer stated usually a letter of request was sent from the Town to the Highway Department, and it would be up to the Highway Department to determine if signs could be placed there. Council Member Mr. Chiles stated there was one “No Parking” sign already there, but he would like to see several more.

12. Adjournment

Council Member Mrs. Seymour made the motion to adjourn, with Council Member Mr. Butler giving second, the motion to adjourn being unanimously approved.

Council adjourned at approximately 8:05 pm.

Respectfully submitted,

Sandra McKinney
Clerk/Treasurer

File: M09082015

