

**Town of McCormick, SC
Regular Town Council Meeting
Tuesday, September 13, 2016
McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC**

Attendance:

Mayor: Roy Smith, Jr.

Council Members Present: Dolly Franklin
Calvin Chiles
Eric T. Butler
Ann Seymour

Council Members Absent: Nathan Jones
Alvin Jennings

Staff Present: Major W.D. (Bo) Willis, Interim Police Chief
Town Attorney John D. Compton, III
Town Clerk/Treasurer Sandra McKinney

Staff Absent: Fire Chief Mike Barron

News Media: **Wes Emery, McCormick Messenger**

Guests: Kathy Stokes
Donn & Christine Lee
JeKayla Booker, Daisy Troop, Girl Scouts

Public Notification:

September 7 & 9, 2016 - News Media notified of the meeting by e-mail
September 7, 2016 - Posting to the Town's website, townofmccormicksc.org.
September 9, 2016 - All other parties requesting notification either by fax, e-mail or correspondence
September 9, 2016 - Agenda Packages delivered to Council Members
September 9, 2016 - Public notice posting - Town's Kiosk outside of the Town Hall area

Welcome/Business Pick of the Month:

Mayor Smith welcomed all present to the regular meeting of Council for September 13. He then called for the selection of the business pick of the month; Council Member Mr. Butler selected "**McCormick Children's Home – Hope Store**".

1. Call to Order:

At approximately 7:04 pm, Mayor Smith called to order the McCormick Town Council's regular scheduled meeting for September 13, 2016.

2. Pledge of Allegiance:

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a patriotic manner.

3. Invocation:

Mayor Smith called for Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, giving thanks for a great day, seeking guidance, direction and intervention in the governance of the meeting.

4. Approval of Agenda as Written:

Mayor Smith called for any discussion regarding the Agenda as Written and receiving none, called for a motion; Council Member Mr. Chiles offered the motion to approve the agenda as written, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

5. General Public Comments:

Mayor Smith called the General Public Comments agenda item opened for public comments at approximately 7:05 pm.

No public comments were offered, Mayor Smith closed the General Public Comments at approximately 7:05 pm.

6. Regular Town Council Business Items:

Mayor Smith stated Council had received copies of the **Minutes** of the regular meeting of Council for August 9 for review prior to the meeting and called for any discussion or action regarding the Minutes as presented.

Council Member Mrs. Seymour made a motion that the Minutes stand approved as written, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

Mayor Smith stated Council had received, for review prior to the meeting, a copy of the **Bills** for August and called for any discussion or action regarding the Bills.

Council Member Mrs. Seymour made a motion that the Bills be paid in the usual manner, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

Mayor Smith stated Council had received a copy of the **Financial Statement** for August for review prior to the meeting, and called for any discussion or action regarding same.

Council Member Mrs. Seymour made a motion that the Financial Statement be received as information, said motion being duly seconded by Council Member Mr. Butler, and unanimously approved.

7. Legislation:

Mayor Smith stated under Legislation, there was no Ordinances for consideration.

Mayor Smith stated there was one Resolution to be considered – **R-2016-09-13-01**, MASC Hometown Economic Development Program Participation Resolution. Mayor Smith stated

the Municipal Association was offering grant monies to assist in economic development projects. Council had received a copy of the Resolution for review prior to the meeting, and Mayor Smith called for any discussion, questions, or action.

Council Member Mr. Chiles made a motion that Resolution R-2016-09-13-01 be adopted, said motion being duly seconded by Council Member Mr. Butler and unanimously approved.

No Proclamations were listed on the Agenda that needed to be considered, stated Mayor Smith.

Mayor Smith then moved to Reports.

8. Reports

Mayor Smith called for Major W.D. Willis to give the **Police** Department Report for the month of August.

Collisions Investigated - 5

Traffic Offenses – 9

Arrests – 18

Overall Offenses (Incident Reports filed) – 38

Calls for Service – 610

Major Willis stated the Department had assisted with the Back to School Bash and the Centennial Celebration event. Leadership training classes had been scheduled and attended by several of the officers. Major Willis also reported that there had been several break-ins and a juvenile had been taken to DJJ in connection with the break-ins. With regard to the DPS grant for two new patrol units and redoing of the Department's computers, Major Willis stated it was hoped that the grant funds would become available in October

Mayor Smith thanked Major Willis for his report and moved to the **Fire** Report. Fire Chief Mike Barron, being absent due to having the flu, Mayor Smith gave an overview of the Fire Chief's report for August.

Automotive – 4

Structure Fires – 4

Alarm Calls - 2

Brush –

Miscellaneous: 2

For a total of 12 service calls.

Under notes Chief Barron had listed:

*National Pipe Line Safety class attended by members.

Mayor Smith then called for the Clerk/Treasurer and Deputy Clerk/Treasurer's reports.

Mrs. McKinney reported as follows for the month of August:

Town Clerk/Treasurer Additional Report to Council for August:

Purchases of goods and services:

2% local purchases; 11% out of town;
5% for personal services; 17% for contracted services
Dorn House Improvements – 21%
MACK Seating Project – 2%
Inter Agency Funding Allocations – 42%

Continuing/Upcoming Events listed included:

Close FY 15/16 Budget Year; work with Auditors; adjusting entries to balance and close; Auditors in on August 15
Open FY 16/17 Budget Year; work with Southern Software to open with beginning balances
Annual Health Benefits at Work Conference held August 31
Annual Risk Management Meeting to be held November 10
Renewal of Town's insurances, tort, fleet, fire & peril, Inland Marine through MASC underwriting portal submitted in August; Risk Assessment conducted August 17; scored high marks on both SCMIRF and SCMIT reviews

Filings:

Full Cost Disclosure Report for Trash Collections – July 11
LOST Tax Credit Factor Calculations filed with McCormick County

Publications:

None

Meetings:

Clerk's Luncheon, USCOG, August 25
Benefits at Works Conference – PEBA – August 31

Mandated Review Dates:

Town Comprehensive Plan/Zoning – 2017
Policy Manuals/SOP's/-Police & Fire – 2018
Town Employee Handbook/Policy Manual – 2018

In giving the Deputy Town Clerk/Treasurer Mrs. McKinney reported:

Deputy Clerk/Treasurer's report:

Business licenses: 7 – new; (1 local); 3 renewals

Building Permit Coordination: 13-for repairs

Zoning Issues: none

Background Checks: 6 - Employment; 2 – Apartment

Visitor's Log: Town Hall - 89; Police Department - 54; Fire Department – 0;
Total - 143

Meetings Attended: August 9, McCormick Night Out; August 11, McCormick County Endless Summer Concert

New Businesses started in Town: Administrative Offices for Abbeville/McCormick Habitat, 236 North Main Street

Mayor Smith called for a motion to approve all reports as given.

Council Member Mrs. Seymour made a motion to approve all reports as given, said motion being duly seconded by Council Member Mr. Chiles and unanimously approved.

9. Old Business

Mayor Smith stated no items were listed under Old Business for consideration.

Mayor Smith called for any other Old Business to come before Council and receiving none moved to New Business.

10. New Business:

Mayor Smith stated under New Business several items were listed for information:

- A) Local Option Sales Tax Credit Factor Calculation for 2017
- B) Safety Report for 1st Qtr. 2016 (July, August & September)
- C) New Income Disclosure Requirements for SEI's effective January, 2017
- D) Upcoming Municipal Elected Officials Institute training

Mayor Smith stated copies of this information had been included in the Agenda Packages and called for any discussion, questions, or comments.

Council Member Mr. Chiles asked about the Elected Official's training – where it would be held and when. Mayor Smith stated the training was held at Upper Savannah and the first date for training was September 15.

Mayor Smith called for any further New Business items to come to Council, and receiving none, he then moved to Information Items.

11. Information Items

Mayor Smith stated several items were listed:

- A) Low Country Boil & Oyster Roast – September 16 – Dorn Mill
- B) Gold Rush Festival – September 17, MACK Park
- C) Bark in the Park – MACK Park – September 24 – Humane Society
- D) Job Fair – SC Works – Greenwood – September

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Mayor Smith stated an Executive Session needed to be held as listed on the Agenda: Section 30-4-70. Meetings which may be closed; (a)(2) "the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege; settlement of legal claims, Etc."

Mayor Smith called for a motion to hold the Executive Session.

Council Member Mrs. Seymour made the motion, duly seconded by Council Member Mr. Butler, and unanimously approved.

Executive Session began at 7:20 pm.

Upon return to regular meeting at 8:00 pm, Council Member Mrs. Seymour made a motion to return to regular meeting, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

Mayor Smith announced that no action had been taken in Executive Session, Council having discussion only with the Town Attorney, in receipt of legal advice. Mayor Smith stated that no further action was needed.

Before adjourning and under Mayor's Comments, Mayor Smith gave out a schedule of County meetings in relation to the Capital Penny Sales Tax. He stated he had attended one of the meetings and encouraged Council to attend as the question as to whether to approve the Capital Penny Tax would be a referendum question on the November ballot.

Mayor Smith calling for other matters to come before Council and receiving none, called for Adjournment.

12. Adjournment

Council Member Mr. Butler offered the motion to adjourn, said motion being duly seconded by Council Member Mrs. Seymour, and unanimously approved.

Council adjourned at approximately 8:00 pm.

Respectfully submitted,

Sandra McKinney
Town Clerk/Treasurer

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