

Town of McCormick, SC
Regular Town Council Meeting
Tuesday, December 8, 2015
McCormick One Stop Conference Room, 109 W. Augusta St., McCormick, SC

Attendance:

Mayor: Roy Smith, Jr.

Council Members Present: Dolly Franklin
Nathan Jones
Calvin Chiles
Eric T. Butler
Alvin Jennings

Council Members Absent: Ann Seymour

Staff Present: Police Chief J.R. Jones
Fire Chief Mike Barron
Town Clerk/Treasurer Sandra McKinney

Staff Absent: Town Attorney, John D. Compton, III

News Media: **None**

Other Guests: Janice Grizzard, Shaaron Kohl, and
Pauline Dain, Bells & Whistles
Emanuel Crowder, Resident, W. Augusta
Street Ext.
Police Officers:
Ricky Young, Chris Motes, and
Tim Price

Mayor's Welcome & Comments:

Mayor Smith welcomed everyone in attendance to the McCormick Town Council Meeting for the month of December. Mayor Smith stated Council Member - Mrs. Seymour, and Town Attorney, Mr. Compton - would not be present.

He then stated it was customary, prior to the meeting, to pick a business of the month. Mayor Smith asked Council Member Mr. Jones to make the selection. Council Member Mr. Jones selected "**Habitat for Humanity**" as business pick for the month of December. Mayor Smith asked the Clerk/Treasurer to send a Certificate of Appreciation to that business.

Public Notification:

News Media had been notified of the meeting by e-mail on December 2 and 4, 2015. All other parties requesting notification had received notice either by fax, e-mail or correspondence on December 4, 2015. Agenda Packages were delivered to Council Members on December 4, 2015. Public notice posting was to the Town's Kiosk outside of the

Town Hall area on December 4, 2015.

1. Call to Order

At approximately 7:02 pm, Mayor Smith called to order the McCormick Town Council's regular scheduled meeting for December 8 2015.

2. Pledge of Allegiance

Mayor Smith asked all present to stand and offer the Pledge of Allegiance; all did so in a patriotic manner.

3. Invocation

Mayor Smith called for Council Member Mr. Butler to offer the invocation; Council Member Mr. Butler did so, first giving thanks for the day of opportunity and for being together, as well as seeking direction and guidance in conducting the business of the Town.

4. Approval of Agenda as Written

Mayor Smith called any discussion regarding the Agenda as Written and receiving none, called for a motion to approve the agenda as written; Council Member Mr. Chiles offered the motion, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

5. General Public Comments

Mayor Smith called the General Public Comments agenda item opened for public comments at approximately 7:05 pm.

He then called upon Janice Grizzard and Shaaron Kohl to speak to Council.

Mrs. Grizzard and Mrs. Kohl spoke regarding the Bells & Whistles event which was established last year replacing the Spring Bonanza event. It was stated that the event was changed in an effort to bring more visitors into the community. Conversation turned to financial support from Council for this event, it being stated that while the event broke even, funding was needed to advertise the event in an effort to gather more community, as well as outside, support. The scheduled date for the event will be April 9, 2016, the Saturday of the Master's, which gave those not being able to attend the Master's an optional event to attend. Hopes are that the event will take off and be as big as Gold Rush, with the community having two big events in a year. Mrs. Grizzard stated that County Council would also be approached to ask for funding. Vendors at the event include food, crafts, plants, and other things, things that are appropriate the community and show the assets of McCormick.

Mayor Smith stated that the comments would be taken for information. He then stated that he wanted to recognize Mrs. Kohl in having recently received the Excellence in Business Award during the Women's in Business Luncheon recently held at Savannah Lakes.

Calling for, and no further comments being offered, Mayor Smith closed the General Public Comments at approximately 7:12 pm.

PUBLIC HEARING (to) Amend Table I – Permitted Uses of the McCormick Zoning Ordinance to allow “Other Social Services” – Uses in Certain Zoning Districts, to more clearly define the Use – Log Cabin – East Augusta Street

Mayor Smith called for the Public Hearing to be opened for comments at approximately 7:12 pm.

No one was present to offer any public comments, and Mayor Smith closed the Public Hearing at approximately 7:12 pm.

6. Regular Town Council Business Items:

Mayor Smith stated Council had received a copy of the **Minutes** of the regular meeting of Council for November 10, 2015 for review prior to the meeting and called for any discussion or action regarding the Minutes as presented.

Council Member Mr. Butler made a motion that the Minutes stand approved as written, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

Mayor Smith stated Council had received, for review prior to the meeting, a copy of the **Bills** for November and called for any discussion or action regarding the Bills.

Council Member Mr. Butler made a motion that the Bills be paid in the usual manner, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

Mayor Smith stated Council had received a copy of the **Financial Statement** for November for review prior to the meeting, and called for any discussion or action regarding same.

Council Member Mr. Chiles made a motion that the Financial Statement be received as information, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

7. Legislation

Mayor Smith stated under Legislation, Council had received copies of several Ordinances, a Resolution, and a Proclamation for review:

O2015-11-01 Ordinance to Amend Table I – Permitted Uses of the McCormick Zoning Ordinance

Mayor Smith recommended that this Ordinance be tabled in light of no public comments being received and until further research could be had; Council Member Mr. Chiles made the motion to table, said motion duly seconded by Council Member Mr. Jennings, and unanimously approved.

O2015-12-08-01 – Ordinance to Amend Section 31.10 – Employees Not to Offer for Election (inconsistency with Ordinance and Employee Handbook) – introduction/first reading

Mayor Smith asked Town Clerk/Treasurer Mrs. McKinney to speak to Council regarding this Ordinance.

Mrs. McKinney stated that Council had a summary of explanation regarding the listed Ordinances in their packages and stated that this ordinance was to correct language in the Ordinance and Handbook to bring them in line with each other; the Town having adopted the Municipal Association's Employee Handbook in December, 2008. She stated that from time to time in adopting new policies and procedures, the new policies and procedures would be inconsistent with the Town's Ordinances, with Section 31.10 of the Town Code being one

example. She stated that there was room for mis-interpretation and this amendment would bring both the Handbook and the Ordinance in line with one another leaving no room for mis-interpretation.

Council Member Mr. Butler made a motion to give first reading to Ordinance 2015-12-08-01, said motion being duly seconded by Council Members Mr. Jones and Mr. Jennings, and unanimously approved.

O2015-12-08-02 Ordinance to Appropriate Additional Funds to the FY 15/16 Town General Operating Budget to include various projects, building improvements, and equipment purchase – introduction/first reading

Mayor Smith stated that this Ordinance would include funds for the MACK seating project, the County Branding Initiative, and the costs for the MACK heating system, which the Town would be responsible for one/half of the costs. Mayor Smith stated that this would also satisfy Auditor requirements for amendments to budgets.

Council Member Mr. Chiles offered a motion to give first reading to Ordinance 2015-12-08-02, said motion being duly seconded by Council Members Mr. Butler and Mr. Jennings, and unanimously approved.

R-2015-12-08-01 – Resolution Updating/Amending Standard Operating Polices for the Police & Fire Departments

Mayor Smith asked Town Clerk/Treasurer Mrs. McKinney to speak to Council regarding this Resolution.

Mrs. McKinney stated that the Town had adopted the Municipal Association's standard operating policies for both the police and fire department back in December 2011, and it was required that the SOP's be reviewed every three years with updates added. She stated that this needed to be done to bring both SOP's current with updates from December 2011. She stated that this needed to be done every year with a Labor Attorney reviewing the SOP's at some point.

Mayor Smith called for any comments and receiving none, called for action.

Council Member Mr. Chiles made a motion to authorize the Mayor to sign, with the Town Clerk/Treasurer attesting, the Resolution to bring the SOP's in the Police and Fire Departments current with the updates presented; said motion was duly seconded by Council Members Mr. Butler and Mr. Jennings, and unanimously approved.

Proclamation – Jimmy Gilchrist

Mayor Smith stated he had presented this Proclamation in recognition of Pastor Gilchrist's "Pastoral Celebration".

Mayor Smith then moved to Reports.

8. Reports

Mayor Smith called upon Chief Jones to give the **Police** Department Report for the month of November. Chief Jones reported as follows:

Collisions Investigated - 6
Traffic Offenses – 10
Arrests - 9

Overall Offenses (Incident Reports filed) – 25
Calls for Service - 320.
No events were noted for November.

Chief Jones brought to Council's attention the recent passage of the body camera regulation for all law enforcement officers. He stated that this legislation was just passed, and he and Major Willis were working to get the Department's policy in place for submission to the Training Council in February. He stated the effective date would be in March for all agencies to have policies in place. He stated the costs to outfit his officers with the cameras would be approximately \$6,000.00 and the department was presently reviewing a system which he would bring to Council at the January meeting.

Mayor Smith thanked Chief Jones for the report and moved to the **Fire** Report and called upon Fire Chief Barron.

Chief Barron, stated that November was an average month. He reported the following activity for November:

Automotive – 3
Structure Fires – 2
Misc/Alarms - 3
Brush – 0
For a total of 8 calls.

Under Notes, Chief Barron listed:

A note of congratulations to the Junior Firefighters for passing the first module becoming fire fighters; he stated not only the Junior Firefighters, but the older adults who were taking the course also passed the module. He stated in the coming months seven new members would be put forward and added to the roster.

Chief Barron also issued an invitation to the Mayor and Council to attend the Annual Fire Supper to be held on January 15, at Hickory Knob, at 7 pm. He stated that this would be a time of fellowship and an award ceremony for years of service. He stated that spouses and/or friend would also be welcomed.

Chief Barron reported that testing compliances were being continually held in the Department, hose, ladder and fitness.

Mayor Smith thanked Chief Barron and then called for the **Clerk/Treasurer's and Deputy Clerk/Treasurer's** report.

Town Clerk/Treasurer Additional Report to Council:
Purchases of goods and services:

8% local; 14% out of town; 11% for personal services, contracted services 42%
MACK Seating Project – 25%

Continuing/Upcoming Events listed included:

2016 Risk Management Services – Self Assessment
Review of SOP's in Police & Fire Departments

Filings:

None

Publications:

Zoning Ad for Amendment to Zoning Table I for the Log Cabin building/area

Zoning:

No requests for classification

Meetings:

County Strategic Planning Committee, November 17

John de la Howe School Talent Show Judging, November 19

Women in Business Luncheon, November 23

Mrs. McKinney stated that she had also given the Mayor and Council several documents for information only as the Town approached 2016, as well as the updated and corrected FOIA requirements.

In giving the Deputy Town Clerk/Treasurer Mrs. McKinney reported:

Deputy Clerk/Treasurer's report:

Business licenses: 1 – new; 1 renewal

Building Permit Coordination: 4-for repairs

Zoning Issues: None

Background Checks: 2 - Employment; and 3 - Apartment

Visitor's Log: Town Hall - 67; Police Department - 34; Fire Department – 0; for a total of 101

Meetings attended: 11/10 – Town/County Council Joint Meeting; 11/18 – Holiday on Main; 11/23 – Women in Business Luncheon

New Businesses started in Town: None

Mayor Smith called for a motion to approve all reports as given.

Council Member Mr. Butler made a motion to approve all reports as given, said motion being duly seconded by Council Member Mr. Chiles, and unanimously approved.

9. Old Business

Mayor Smith stated under Old Business Council had received a copy of the 2016 Schedule of Meetings of Council, Holidays to be observed, and Pay Periods. He stated that a motion was needed to approve this Schedule.

Council Member Mr. Chiles offered the motion to approve the 2016 Meeting Schedule, Holidays to be observed and Pay Periods; said motion being duly seconded by Council Members Mr. Butler and Mr. Jennings, and unanimously approved.

10. New Business

Under New Business, Mayor Smith stated Council had received a copy of the FY 16/17 Budget Schedule for the Town's General Fund Operating Budget. He stated that this was for information and no action would be needed.

Mayor Comments – Mayor Smith stated he didn't have any additional information to report.

11. Adjournment

Mayor Smith stated that if there was no further business to come before Council, a motion to adjourn was needed.

Council Member Mr. Butler offered the motion to adjourn, said motion being duly seconded by Council Member Mr. Jones, and unanimously approved.

Council adjourned at approximately 7:40 pm.

Respectfully submitted,

Sandra McKinney
Town Clerk/Treasurer

M12082015

